

# Hog's Master of Ceremonies Announcement List

Start of concert at 7:30pm:

1. SMILE! Welcome everyone.
2. Introduce yourself as tonight's volunteer coordinator
3. Hog is: volunteer-operated member cooperative. Listening-room, silence cell phones.
4. Information/Membership forms are on the tables.
5. Admission pays rent and costs. Phillip the Pig, for tips to the performers.
6. Point out restrooms, refreshments and merchandise tables
7. Thank tonight's volunteers by first name: \_\_\_\_\_
8. Invite open mic performers to talk to you (the MC). Inform the sound tech.
9. Introduce tonight's performers \_\_\_\_\_

End of first set:

1. Exclaim how wonderful the first set was, and that the performers will be back for a second set.
2. Remind audience of Phillip the Pig.
3. Invite audience to enjoy refreshments and to checkout merchandise.
4. Introduce open mic performers if any.

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Start of second set:

1. Announce who is performing the next couple of Fridays at the Hog.
2. Schedule is available in newsletters and the web site.
3. Mention Facebook page and subscribe to announcement-list wildhoginthewoods.org
4. Thank our partners:
  - a. Madison Folk Music Society, mention next concert \_\_\_\_\_
  - b. Wisconsin Public Radio's Simply Folk on Sunday evenings, 5-9pm.
  - c. WORT's morning folk music shows, 9-12n Tuesdays, Wednesdays and Fridays.
  - d. WVMQ the voice of Monona at 98.7 FM.
5. Re-introduce the performers.

End of second set:

1. Thank the performers.
2. Thank the audience, talk with you about joining or volunteering.
3. One more reminder of Phillip the Pig

After the show or next day:

1. Send email to info@ with audience head count, short review of the show, supplies that need to be purchased.
2. Review the concert (with excitement) on our Facebook page.

20190114

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