

# Hog's Master of Ceremonies Announcement List

## Start of concert at 7:30pm:

1. **SMILE! Beam with excitement.** Look at audience as you talk, don't look down at this sheet.
2. Welcome everyone.
3. Introduce yourself as tonight's volunteer coordinator
4. Hog is: volunteer-operated member cooperative. Listening-room, silence cell phones.
5. Information/Membership forms are on the tables.
6. Admission pays rent and costs. Phillip the Pig, for tips to the performers.
7. Point out restrooms, refreshments and merchandise tables
8. Thank tonight's volunteers by first name
9. Invite open mic performers to talk to you as soon as you are done. Inform the sound tech of any open mics.
10. Introduce tonight's performers

## End of first set:

1. **SMILE!** Exclaim how wonderful the 1st set was, and performers will be back for 2nd set
2. Remind audience to Phillip the Pig.
3. Offer the "Folk Music" posters to anyone that would like to post in a library or store
4. Invite audience to enjoy refreshments and to checkout merchandise.
5. After a 5 minute break, Introduce open mic performers, if any.

## Start of second set:

1. **SMILE!** Announce who is performing the next couple of Fridays at the Hog.
2. Schedule is available in newsletters and the web site.
3. Mention Facebook page and subscribe to announcement-list wildhoginthewoods.org
4. Thank our partners:
  - a. Madison Folk Music Society, mention next concert
  - b. Wisconsin Public Radio's Simply Folk on Sunday evenings, 5-9pm.
  - c. WORT's morning folk music shows, 9-12n Tuesdays, Wednesdays and Fridays.
  - d. WVMQ the voice of Monona at 98.7 FM.
5. Re-introduce the performers.

## End of second set:

1. **GRIN!** Thank the performers.
2. Thank the audience, talk with you about joining or volunteering.
3. One more reminder of Phillip the Pig

## After the show or next day:

1. Send email to info@ with audience head count, short review of the show, supplies that need to be purchased.
2. Review the concert (with excitement) on our Facebook page.